

# Application for Employment



TODAY'S DATE \_\_\_\_\_

www.tjxjobs.com

## PERSONAL DATA

### FULL NAME

\_\_\_\_\_

Last First Middle

### CURRENT ADDRESS

\_\_\_\_\_

Street & Number

\_\_\_\_\_

City State Zip Code

### PREVIOUS ADDRESS

\_\_\_\_\_

Street & Number

\_\_\_\_\_

City State Zip Code

PREFERRED NAME OR NICKNAME	TELEPHONE NUMBER	E-MAIL ADDRESS	SOCIAL SECURITY NUMBER

Have you ever applied to T.J. Maxx, Marshalls, HomeGoods, A.J. Wright, or The TJX Companies, Inc. before?  Yes  No

If yes, give dates: \_\_\_\_\_

Have you ever worked for T.J. Maxx, Marshalls, HomeGoods, A.J. Wright, or The TJX Companies, Inc. before?  Yes  No

If yes, month and year: \_\_\_\_\_ Location: \_\_\_\_\_

If hired, and you are under 18, can you furnish a work permit?  Yes  No  I am over 18

If hired, can you provide proof of identity and authorization to work in the U.S.?  Yes  No

## EMPLOYMENT DESIRED

Indicate division you are applying to:  T.J. Maxx  Marshalls  HomeGoods  A.J. Wright

Position you are applying for: \_\_\_\_\_

Date available for work: \_\_\_\_\_

Total hours available per week: \_\_\_\_\_

	M	T	W	T	F	S	S
From							
To							

Are there any days or hours that you are unable or unwilling to work? Please specify: \_\_\_\_\_

Are you willing to relocate? \_\_\_\_\_ If so, where? \_\_\_\_\_ Will you travel? \_\_\_\_\_

How were you introduced to The TJX Companies, Inc.?  
 Employee Referral       Newspaper ad       Walk in  
 College/University       Dept. of Employment       Community Organization       Web Site

Are you acquainted with anyone who works for The TJX Companies, Inc.?  Yes  No  
 Name: \_\_\_\_\_

*We are an equal opportunity employer and do not discriminate against any applicant because of race, color, religion, sex, age, national origin, disability, sexual orientation, marital status, or any other legally protected group.*

**EMPLOYMENT EXPERIENCE**

*Please give accurate, complete full-time and part-time employment record. Start with present or most recent employer. All information must be included, even if you are attaching a resume. Please attach an additional sheet if necessary.*

Employer			<b>Work Performed</b>	
Address				
Telephone Number(s)				
Job Title	Supervisor			
Reason for leaving				
Dates Employed	From	To	Hourly Rate/Salary	Starting / Final

**Explain any time between jobs:**

Employer			<b>Work Performed</b>	
Address				
Telephone Number(s)				
Job Title	Supervisor			
Reason for leaving				
Dates Employed	From	To	Hourly Rate/Salary	Starting / Final

**Explain any time between jobs:**

Employer		Work Performed	
Address			
Telephone Number(s)			
Job Title	Supervisor		
Reason for leaving			
Dates Employed From / To		Hourly Rate/Salary Starting / Final	

**Explain any time between jobs:**

Employer		Work Performed	
Address			
Telephone Number(s)			
Job Title	Supervisor		
Reason for leaving			
Dates Employed From / To		Hourly Rate/Salary Starting / Final	

**WORKING SKILLS**

List any special training or skills (cashier, bookkeeping, general warehouse, maintenance, foreign language fluency, etc.) relevant to the position for which you are applying.

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Please tell us of any experiences, skills, or qualifications, which you feel would qualify you for work with The TJX Companies, Inc.

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**EDUCATION**

CIRCLE HIGHEST GRADE COMPLETED:

ELEM 6 7 8

HIGH 9 10 11 12

COLLEGE 13 14 15 16 17 18 19

HIGH SCHOOL _____	City	State
DIPLOMA OR GED: <input type="radio"/> Yes <input type="radio"/> No		

COLLEGE: (List all whether or not degree was obtained)

NAME	LOCATION	MAJOR FIELD OF STUDY	MINOR FIELD OF STUDY	DEGREES

Additional job-related seminars, short courses, workshops or other educational experiences: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Academic honors or special recognition\* \_\_\_\_\_

Extra curricular activities\* \_\_\_\_\_

Please list any job-related clubs, professional societies, or other associations to which you belong.\* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Do you have any objection to our contacting your previous schools?  Yes  No

*\*You may omit those which may indicate your race, religious creed, color, national origin, ancestry, sex, age, or other status protected by applicable law.*

**REFERENCES**

Give name, address and telephone number of four references who are not related to you:

(Supervisor) \_\_\_\_\_  
 \_\_\_\_\_

(Supervisor) \_\_\_\_\_  
 \_\_\_\_\_

(Co-worker) \_\_\_\_\_  
 \_\_\_\_\_

(Personal) \_\_\_\_\_

**SECURITY**

Have you been convicted of a felony in the past five (5) years?  Yes  No

If yes, give details including date, location (city), nature of offense and disposition \_\_\_\_\_

NOTE: A conviction record will not necessarily be a bar to employment. Applicants with a sealed record on file may answer "no record" to any inquiries about criminal charges.

Have you ever taken any merchandise, money, or property from an employer?  Yes  No

If yes, give details \_\_\_\_\_

**California applicants only:** Have you ever been convicted of a felony? [NOTE: You need not identify convictions that have been sealed, expunged, dismissed, or otherwise eradicated by statute or court order, any conviction for a marijuana offense if the conviction is more than two years old, or any information pertaining to referral to and participation in any pre-trial or post-trial diversion program.]  Yes  No  
(Such conviction may be relevant if job-related, but does not necessarily bar you for employment.)

If "YES", please explain: \_\_\_\_\_

**Massachusetts applicants only:** Applicants may respond "No Record" if they have been arrested but never convicted; have not been convicted within five years preceding their application; and have on their records only misdemeanors more than five years old; have only one conviction for simple assault, a traffic offense, or drunkenness; or have a sealed criminal record on file with the commissioner of probation. In addition, applicants may answer "No Record" with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or a child in need of services which did not result in a complaint transferred to the Superior Court for criminal prosecution.

**Connecticut applicants only:** Applicants for employment are not required to disclose the existence of any arrest, criminal charge, or conviction for which the records have been erased in accordance with the provisions of Connecticut State Law. Records subject to erasure are records pertaining to a finding of delinquency, an adjudication as a youthful offender, a criminal charge that has been dismissed or nolle, a criminal charge for which a person has been found guilty, or a conviction for which a person received an absolute pardon. Any person whose criminal records have been erased in accordance with the provisions of Connecticut State Law shall be deemed to have never been arrested within the meaning of Connecticut General Statutes and may so swear by oath.

**SIGNATURE**

**READ CAREFULLY BEFORE SIGNING**

I certify that the statements and information furnished by me in this application are true and correct. I understand that omitted, false or misstated statements on this application are grounds for refusal to hire, or dismissal, at any time the company becomes aware of the omitted, falsified, or misstated information. In consideration of my employment, I agree to conform to the rules and regulations of your company and acknowledge that my employment and compensation can be terminated, with or without cause, and with or without notice at any time, at the option of either the company or myself. I further understand that no policy, benefit, or procedure contained in any employee handbook creates an employment contract for any period of time, and no terms or conditions of employment contrary to the foregoing should be relied upon, except for those made in writing by a designated officer of the Company.

I agree and hereby authorize The TJX Companies, Inc. to conduct a background inquiry to verify the information on this application and any company form completed by me. I authorize all previous employers or other persons who have knowledge of me or my records, to release such information to The TJX Companies, or their agents. I authorize The TJX Companies, Inc. to conduct consumer credit report inquiries as a result of my employment or at any time during my employment with The TJX Companies, Inc. I hereby release those companies and persons and The TJX Companies, Inc. from all claims or liabilities whatever that may arise by such disclosures or such investigation.

**Massachusetts applicant's only:** It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

**MARYLAND APPLICANT'S ONLY: I ACKNOWLEDGE THAT I HAVE RECEIVED NOTIFICATION THAT UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.**

*My signature certifies that I have read and agree with the above statements.*

Date of Application \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

*Please bring completed application to your local store*

*APPLICATION COURTESY OF...*

**MAYOR OF THE MALL**

**WWW.MAYOROFTHEMALL.COM**