

Kenneth Cole

NEW YORK

APPLICATION FOR EMPLOYMENT

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Position(s) Applied For: _____

Date: _____

Name: _____

Telephone: _____

Address: _____

Type of employment desired [] Full-Time [] Part-Time [] Temporary/Seasonal [] Educational Co-Op

If part-time, specify hours and/or days available to work _____

Salary Requirement _____

Are you 18 years of age or older? _____ If no, state age _____

Note: If under 18 years of age, employment is subject to verification of minimum legal age by age certificate or work permit.

Have you been convicted of a felony within the last seven years? _____ If yes, please explain _____

(Conviction of a crime will not necessarily disqualify you from employment. Each conviction will be judged on its own merits with respect to time and job relatedness.)

Are you legally eligible for employment in this country? [] Yes [] No

Have you ever filed an application here before? [] Yes [] No If yes, give date _____

Have you ever been employed here before? [] Yes [] No If yes, give date _____

EMPLOYMENT EXPERIENCE

Provide the following information, starting with most recent:

1.	Company Name	Telephone
	Address	Employed (State Month & Year) From: _____ To: _____
	Name and Title of Supervisor	Hourly Rate/Salary Start: _____ Last: _____
	State Job Title and Describe Your Work	Reason For Leaving
2.	Company Name	Telephone
	Address	Employed (State Month & Year) From: _____ To: _____
	Name and Title of Supervisor	Hourly Rate/Salary Start: _____ Last: _____
	State Job Title and Describe Your Work	Reason For Leaving
3.	Company Name	Telephone
	Address	Employed (State Month & Year) From: _____ To: _____
	Name and Title of Supervisor	Hourly Rate/Salary Start: _____ Last: _____
	State Job Title and Describe Your Work	Reason For Leaving

EDUCATIONAL RECORD

Name and location of School	Years Completed	Did you Graduate?		Course of Study
High School				
College or University		Major	Degree	
Other				

Special Skills and Qualifications

Summarize special skills and qualifications acquired from education, employment or other experience.

- A. I hereby authorize the Company to conduct such investigation into the facts surrounding my application as it may deem appropriate, including contacting my former and present employers, and I hereby release from all liability all persons or entities seeking or providing information in connection with such investigation.
- B. I certify that the facts as stated on this application are true and correct and that I have not omitted to state any pertinent facts nor attempted to conceal information relevant to an employment application. **I understand that any misrepresentation or omission on my part will result in my application being disregarded and being ineligible for employment, or, if discovered after employment, will lead to my dismissal from employment (regardless of when the misrepresentation or omission is discovered).**
- C. If employed, I agree to conform to the rules and regulations of the company, and my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of the company or myself. I understand no representative of the company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing.

I ALSO RECOGNIZE THAT IF OFFERED EMPLOYMENT, I WILL BE REQUIRED TO:

- Supply a record of birth, U.S. Citizenship, or VISA status, as appropriate.
- Sign statements dealing with company policy on conflict of interest, confidential information, policies and procedures, and certain other employment forms.

Signature of Applicant: _____

Date: _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER